

CONTRACT AUTOMATION DECISION MATRIX

When to **Automate** Contracts

If you're thinking about automating a type of business contract, consider the following:



Volume

How often are you asked to draft this contract? Automating high volume contracts will save you more time and generally give you the biggest return on investment.



Risk Impact

If something was wrong in the contract, what would the impacts be to the business? Consider the operational, financial, and reputational implications. This will determine how much human involvement you still want with the process.

If the risk impact is high, you may consider automating part of the process and having a manual review before the contract is finalised.

